

Community Impact Assessment

Part 1 – Details		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	Corporate Enforcement Policy	
Date Conducted	21 October 2021	
Name of Lead Officer and Service Area	Jo Sands, Assistant Director Partnership	
Commissioning Team (if applicable)		
Director Responsible for project/service area	Rob Barnes, Executive Director Communities	
Who are the main stakeholders	Tamworth Borough Council Enforcement Teams, Businesses, public	
Describe what consultation has been undertaken. Who was involved and what was the outcome	Council officers and South Staffs Legal Services Comments and consideration included in policy	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)		
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	<input type="checkbox"/>
	A Strategy/Policy/Procedure	X
	A function, service or project	<input type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which applies	New	X
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>

	Being reviewed as a result of budget constraints / End of Contract	<input type="checkbox"/>
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Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

The Corporate Enforcement policy sets out the aims of the Council to be fair, consistent and transparent in all enforcement it seeks to take for compliance with regulations, statutory undertaking and legislation and for actions it seeks to take for non-compliance

Who will be affected and how?

All residents and businesses in Tamworth

Are there any other functions, policies or services linked to this impact assessment?

Yes X No

If you answered 'Yes', please indicate what they are?

Service specific enforcement policies and procedures for enforcement of prevailing legislative and statutory duties

Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age	<input type="checkbox"/>	X	
Disability	X	<input type="checkbox"/>	Disability may not prevent enforcement action
Gender Reassignment	<input type="checkbox"/>	X	
Marriage & Civil Partnership	<input type="checkbox"/>	X	
Pregnancy & Maternity	<input type="checkbox"/>	X	

Race	<input type="checkbox"/>	X	
Religion or belief	X	<input type="checkbox"/>	Enforcement may be considered in line with policy guidance
Sexual orientation	<input type="checkbox"/>	<input type="checkbox"/>	
Sex	<input type="checkbox"/>	<input type="checkbox"/>	
Gypsy/Travelling Community	X	<input type="checkbox"/>	Enforcement may be considered in line with policy guidance
Those with Caring/Dependent responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	
Those having an offending past	X	<input type="checkbox"/>	Some offences may prevent those with an offending past being unable to obtain relevant licences without due disclosure
Children	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Vulnerable Adults	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Families	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Those who are homeless	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Those on low income	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Those with Drug or Alcohol problems	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Those with Mental Health issues	X	<input type="checkbox"/>	Enforcement actions to be considered on a case by case basis but in line with the policy
Those with Physical Health issues	<input type="checkbox"/>	<input type="checkbox"/>	
Other (Please Detail)	<input type="checkbox"/>	<input type="checkbox"/>	

Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications

Impact Area	Details of the Impact	Action to reduce risk
<i>Eg: Families</i>	<i>Families no longer supported which may lead to a reduced standard of</i>	<i>Signposting to other services. Look to external funding opportunities.</i>

	<i>living & subsequent health issues</i>	
Disability	Disability may have an effect on ability to comply with some legislation	Outlined in service area policies and considered as per the policy principles
Religion or belief	Enforcement action may be considered to be contrary to a religion or belief	Enforcement as per policy guidelines and mitigations considered as necessary
Gypsy/Travelling Community	Enforcement action may be considered contrary to rights to travel	Outlined in service area policies and considered as per the policy principles and in conjunction with partners
Those having an offending past	Offending past may prohibit licences being obtained	Outlined in service area policies and considered as per the policy principles and in conjunction with partners
Children	Actions taken against children may have reputational issues and lasting effect on child	Enforcement as per policy guidelines and mitigations considered as necessary when considering age of the child. Referral to vulnerability partnership as necessary for multi agency involvement/safeguarding
Vulnerable Adults Those who are homeless Those on low income Those with Drug or Alcohol problems Those with Mental Health issues	Enforcement actions may not be fully understood and accepted with longer term impact, including homelessness	Enforcement as per policy guidelines and mitigations considered as necessary. Referral to vulnerability partnership as necessary for multi agency involvement

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your CIA, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome
Overarching principles of the Policy ensure consideration of all mitigations to ensure equality is considered	Enforcement actions considered in line with policy principle and prevailing legislation of service policies and procedures	All TBC staff who are delegated to take enforcement actions	Ongoing	

Date of Review (If applicable)

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